

## **GoCPS High School Application Account Activation is Now Available**

Eighth grade families, 2018 is a big moment as you will soon be deciding which high school your student wants to attend during the 2019-20 school year. The first official step in this process is to activate your application account on GoCPS, which is the online platform that you will use to submit all your applications.

Account activation opened on August 1, 2018 and will allow you to:

- Create a username and password
- Create your primary parent/guardian profile
- Create profiles for each high school applicant in your family
- Link student data records for current CPS students to the profile
- View the programs to which your student(s) are eligible to apply
- Verify that student records are accurate
- “Favorite” top programs you are considering for applications in October

To begin the account activation process, visit this page: <https://go.cps.edu>

### **Activation Codes**

*\*For CPS students, account activation is only required for students applying to ninth grade.\**

In order to activate your account, you will need to use the Activation Code from a letter sent home with your student at the end of the last school year. If you have misplaced or did not receive this code, please contact your child’s school counselor or the Office of Access and Enrollment (OAE) at 773-553-2060 from a telephone number on your student’s CPS student information file to have it reissued. The OAE call center is open from 8 a.m. to 5 p.m., Monday through Friday.

Activation Codes will also be distributed to students again shortly after the beginning of school in September 2018.

### **Application Advice**

No matter who is activating the account, be sure to enter the name and address of the parent/guardian with whom the student resides as the primary parent/guardian. This address will be used when determining tiers and proximity boundaries, as well as attendance and overlay boundaries.

### **Web Browsers**

GoCPS is optimized for view on Chrome, Safari and Firefox web browsers. We recommend using one of these to access the site.

### **Need Help?**

If you have any questions about the activation process, contact the Office of Access and Enrollment at 773-553-2060 from 8 a.m. to 5 p.m., Monday through Friday.

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